



COLLEGE OF CHARLESTON

Record Group #245

ACADEMIC AFFAIRS

ADMISSIONS

INSTITUTIONAL RECORDS ANALYST

14089 COURSE EVALUATIONS (TRANSFER STUDENTS)

Description

Created by academic department chairs and used by the transcript evaluator to award transfer credits to incoming transfer students. Information includes: school name, code, classification, student identity information (social security number, name, intended major), course description, course number, and College of Charleston equivalency determination.

Retention

10 years, destroy.

Schedule Approved 03/19/2005